



Venue Hire Information

Definitions:

Regular booking – booking that occurs once per week

Casual booking – one off or occasional bookings

Party hire – weekend hire for a child's or adults party

NFP – Not For Profit Organisation

CG (Community Group) – community member or group that operates a service or activity for the benefit of the community and receive minimal financial gain from the activity.

Commercial/Government – activities that operate as a profit-making venture.

Booking Rates:

Room	Capacity*	Category	Hourly (regular)	Hourly (casual)
Activity Room:	70	NFPs & CG	\$20.00	\$25.00
		Commercial/ Government	\$26.00	\$33.00
Meeting Room	20	NFPs & CG	\$14.00	\$18.00
		Commercial/ Government	\$20.00	\$25.00
Party hire (Sat/Sun min 3 hr)	100	NFPs & CG		\$40.00
		Commercial/ Government		\$48.00

*Capacity is based on 1 sqm per person indoors

\$200 bond is required

Lockers are available for hire for regular bookings to keep equipment in. These are charged at \$5.00 per week.

Inclusions:

Whiteboard

Kitchen Facilities (fridge, oven, cooktop)

Access to full sized and toddler sized tables and chairs

Urn, Crockery and Cutlery for up to 30 adults

Cleaning equipment

Additions:

\$50 access to toy shed

\$10 Projector (mid-week only)

\$10 TV (mid-week only)