



## Playgroup Information Sheet

### Introduction:

Welcome to the Joondalup Family Centre Playgroup program. Playgroup was developed as a stepping stone from playgroup to kindy and provides a variety of developmentally appropriate activities for the age group. There is a strong emphasis on parent / child interaction. Sessions are structured with a degree of flexibility to suit the individual needs of each child in the group. With a focus on creativity and imagination, Playgroup provides a fun-filled environment for the children to learn and explore. Playgroup is for children 2-3 years old, although younger siblings are welcome to attend. Siblings between 1 and 2 years of age are charged at half price.

Our Playgroup Program is issued prior to the commencement of the term. Please visit our website, Facebook page or email the office for more information.

### Sessions

Tuesday and Wednesday	9 – 11 am	Early Learning Playgroup
Thursday	9 – 11 am	Outdoor Explorers Playgroup

### What to Bring:

- a hat for outdoor play
- a healthy snack
- a water bottle

### Health

If your child is unwell, please DO NOT come to Playgroup. Illness such as influenza, conjunctivitis, gastroenteritis, coughs and colds are highly contagious and spread easily amongst children in this age group. If your child is not attending, please call the centre office on 9300 3036 so we can advise the Playgroup coordinator.

### Allergies

It is very important that parents advise the Playgroup coordinator of any known allergies your child may have. As a precaution NO NUT PRODUCTS are to be brought to Playgroup.

### Enrolment Process and Fees

Fees are to be paid in full by week 2 of each term. An enrolment form needs to be completed before your child can commence one of our programs. An invoice will be issued following receipt of enrolment form. Fees can be paid by cash, EFTPOS or direct deposit. Payment details are included in the invoice issued.

The Joondalup Family Centre reserves the right to exclude a child from the Playgroup program if fees are not paid by the due date. This is a very popular program and we ask that written notification is given to the office staff if you are withdrawing your child.

\$10 per session, paid as a term in advance  
Siblings over 1 year, half price

## Parent Carer Assistance

Playgroup is a special program for children to enjoy with their parent / guardian. We ask that you assist the Playgroup coordinator with cleaning up activities and the outdoor area as required. It's important that the children are involved in this too. Role modelling is a great way for children to learn. Please ensure you help to clean up after meals and particularly at the end of the session. Your assistance is greatly appreciated as we run the classes closely together and it helps the coordinator to be ready on time for the next group. Parents are also asked to supervise their own children.

## Parent Grievance

If you have concerns regarding your child or the program, please speak with the facilitator. If the matter cannot be resolved then speak to Programs and Services Manager during office hours.

## Contact

25 Jolstra Crs  
Joondalup WA 6027  
(08) 9300 3036

[www.joondalupfamilycentre.com.au](http://www.joondalupfamilycentre.com.au)

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Board Secretary: [committee@joondalupfamilycentre.com.au](mailto:committee@joondalupfamilycentre.com.au)

**Office hours 9am – 1pm Weekdays**

